

Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Meeting

Monday, March 2, 2009 at 10:00 a.m.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met on March 2, 2009, in accordance with the Administrative Procedures Act and Open Meeting Act. The meeting was held at 5104 North Francis Avenue, Suite C, and Oklahoma City, Oklahoma. Members present were:

Robert Stevens
Rhonda Cochran
Jane Lepak
Patti Pojezny
Kyle McGraw

Board members, Terry Wallace notified the office he would not be able to attend today.

Also present were Sandra Balzer, Assistant Attorney General to the Board, Ric Pierson, Executive Director to the Board, Members of the Complaint Review Committee, Johnny Johnson and Terri Slack, Cheryl Waite, Administrative Assistant to the Board office, James Patterson, ODAPCA, Ronald Wahkinney, James Barton, and Teresa Caywood appearing before the Board.

Patty Gail Patten, Board member arrived at 10:10.

Minutes of January 5, 2009 meeting were reviewed. Mr. McGraw made a motion to approve the minutes. Mr. Stevens seconded the motion. The minutes for the January 5, 2009 meeting were approved.

Mr. Wahkinney appeared before the Board to request they accept his application for CADC even though he is currently on active parole. Mr. McGraw made a motion that the board enters an agreement with Mr. Wahkinney to (1) submit a copy of a substance abuse assessment that he completed previously with Marie Detty, Youth and Family Services Center, Inc. (2) Submit to a random monthly urinalysis by Allied Labs in Lawton and have the lab send the results directly to the Board office via mail or fax; (3) document attendance at a 12-step support group at a rate of three (3) meetings per week; (4) obtain and utilize a sponsor and have his sponsor submit a written report each month on his progress in the 12-step program; (5) attend a relapse prevention group or individual counseling and have counselor submit a written report to the Board of his progress. Mr. Robert Milan may recommend the group or individual in the Lawton area for your relapse prevention work; (6) Complete and submit a self-evaluation assessment monthly to the Board office, as well as appear quarterly before the Board for update and review of compliance and progress, beginning at the Board meeting on July 6, 2009. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson asked the Board to consider accepting a Master's degree program through Grand Canyon University in Arizona. After much discussion, Mr. Stevens made a motion to decline this degree at present time. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson asked the Boards input on whether or not an individual who is working less than 20 hours per week is still required to obtain 1 full hour of supervision. Ms. Balzer stated that her interpretation of the law is that 1-hour is required, no matter how many hours are actually worked.

Mr. Pierson asked the Board if someone would volunteer to participate in Ethics Training at NAIC in Norman on May 29 or June 5, 2009 since it is in the middle of renewals. Mr. McGraw volunteered to participate.

Mr. Pierson presented Complaint #670708, a complaint against Robert Duncan, an applicant for LADC. Mr. Duncan was not present. Ms. Patten made a motion to deny Mr. Duncan's application for LADC. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Ms. Teresa Caywood appeared before the Board regarding complaint #771008, for self-reporting recreating an assessment without the client being present. Mr. McGraw recommended Ms. Caywood enter into an agreement to (1) obtain at least 6 clock hours of individual face-to-face ethics counseling with a Board approved supervisor to be selected from a list provided by the board, (2) Upon completion of the counseling, provide a progress report from the counselor, and a self-assessment to the board. Mr. Stevens seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. James Barton appeared before the Board in reference to complaint #791108, allegations of participating in recreating an assessment instrument without the client being present. Ms. Balzer, Assistant Attorney General presented a consent order in which Mr. Barton

agrees to (1) have supervision privileges suspended for (90) days from date of order; (2) during that time shall obtain at least six (6) clock hours of face-to-face supervision with a Board approved supervisor to be selected from a list provided by the Board. Mr. McGraw made a motion to approve the agreement. Ms Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Recused
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented Complaint #930109 alleging an individual made group notes before entering the group. Ms. Patten made a motion that there is probable cause to pursue this complaint. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented complaints #801202 and #811202, and individual who was charged with a DUI. Mr. Stevens made a motion that there is probable cause to pursue this complaint. Mr. McGraw seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented Complaint #890209, an LADC that billed for sessions that never happened. Ms. Patten made a motion that there is probable cause to pursue this complaint. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw:	Yes
Patty Gail Patten:	Yes
Patti Pojezny:	Yes
Rhonda Cochran:	Yes
Jane Lepak:	Yes
Bob Stevens:	Yes

Mr. Pierson presented Complaint #900209, an applicant charged with billing for sessions that never took place. Mr. Stevens made a motion that there is probable cause to pursue this complaint. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patty Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Mr. Pierson presented Complaint #870109, and LADC charged with DUI and alleged possible substance abuse on the job. Mr. McGraw made a motion that there is probable cause to pursue this complaint. Ms. Pojezny seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patty Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Mr. Pierson presented Complaint #920209, and individual who is practicing with an expired license. Mr. Stevens made a motion that there is probable cause to pursue this complaint. Ms. Lepak seconded the motion. A roll call vote was called and recorded as follows:

Kyle McGraw: Yes
Patty Gail Patten: Yes
Patti Pojezny: Yes
Rhonda Cochran: Yes
Jane Lepak: Yes
Bob Stevens: Yes

Mr. Stevens made a motion to accept the following candidates for licensure/certification. Ms. Pojezny seconded the motion. The candidates were approved as follows:

Allen Dupuis	LADC	Norman
Brandi Gibson	LADC	Edmond
Kathryn Gilliam	CADC	Lexington
Whitney Kaupke	LADC	Guthrie
Michele Marvel	LADC	Poteau
Jane Powell	LADC	Oklahoma City
Dan Stevens	LADC	Watonga
Melissa Utley	LADC	Stillwater
Valerie Whiteneck	LADC	Elk City
Cara Cusick	LADC	Edmond
Angela Johnson	LADC	Hot Springs, SD
Ann Marie Passerella	LADC	Midwest City
Doug Richardson	LADC	Bethany
Cheryl Wilkerson	LADC	Norman
Wade Womack	CADC	Chickasha
Laura Yandricha	CADC	Oklahoma City

Ms. Patten made a motion to approve Monica Williams, CADC #317 who passed her advanced written test to upgrade to LADC #703. Mr. Stevens seconded the motion. Ms. Williams was approved.

Mr. Pierson asked for the Board's input regarding Supervision Training. Mr. McGraw made a motion to give Mr. Pierson authority to attend supervision training at a cost of no more than \$2500.00 and, upon completion, begin to train supervisors in Oklahoma. Ms. Pojezny seconded the motion. A voice vote was called and the motion passed with none opposed.

1205 – The Board went into recess for lunch. The Board was called back at 1242

Ms. Patten and Mr. Pierson shared conversations held with Caletta McPherson, Department of Mental Health and Substance Abuse Services, concerning proposed rule changes for supervision and co-occurring credentials.

Lyle Kelsey and Reji Varghese of the Medical Board presented the financial reports. Mr. Stevens made a motion to accept the Financial report as presented. Mr. McGraw seconded the motion. The motion was passed with a voice vote, and none opposed. A motion was then made by Ms. Patten to approve January 2009 invoice for payment. Mr. McGraw seconded the motion. The motion was passed with a voice vote, and none opposed.

Lyle Kelsey presented an Audit Engagement Letter stating that the charges have increased from \$1000.00 to \$2200.00 for current audit. Mr. Stevens made a motion to ask the auditors if they would accept \$1300.00 for the audit. Ms. Lepak seconded the motion. The motion was passed with a voice vote, and none opposed.

1346 – Mr. McGraw left the meeting.

Arthur Christie addressed the board in regards to a Masters program in Substance abuse that he is trying to develop at UCO at Edmond. Mr. Christie asked the board to consider extending the deadline for obtaining a Masters in Substance Abuse to Jan. 1, 2012.

Mr. Pierson gave Executive Director's report.

Under new business, Ms. Patten passed along a message from Mr. McGraw asking the Board to consider changing their meeting dates, as Mondays are always bad for him.

Ms. Pojezny addressed the Board stating that it was rude for Board members to answer their cell phones when an individual is addressing the Board.

Mr. Stevens made a motion to adjourn the meeting at 1527. Ms. Lepak seconded the motion. The motion passed unanimously by voice vote.

The meeting was adjourned at 1527 hours.